

Membership Expectations and Policies for the Livingston Business Referral Association

Meeting Location: Lil' Chef Restaurant located at 101 Brookside Lane, #D Brighton, MI 48116

Meeting Time: Every Wednesday Morning at 7 AM sharp. Exception include pre-determined holidays and confirmed snow days for the Brighton Public School System.

Organization Term definition: 6 months

Attendance Policy: Each member is allowed 3 unexcused absences and 3 excused absences during each term as defined above. No member is allowed to miss more than 2 consecutive meetings, and absences do not carry over from previous terms.

Exclusivity: We ask that you do not participate in any outside referral groups as we seek to foster partnerships that will be void of conflict. Accordingly, we will not allow any two persons of the same business category in the group at the same time. Any potential overlap in services to be offered will be approved or disapproved by the board prior to admission to the group.

Membership Dues: Dues are to be paid in advance. Initial application fee of \$50 plus yearly dues of \$150. These are billed in December for the following year. New members will be billed upon acceptance into the group. Use of dues are decided collectively among group members to be used toward organization-wide events and charitable causes.

Involvement: As a member, you will be included in a regular weekly speaker rotation, where you will be allowed 20-30 minutes to present your business to the group. Each meeting, you will also be expected to introduce yourself, pass any leads, provide testimonials of other group members, or discuss a pre-determined topic.

Membership Criteria: Your business must be located in or within substantial operating distance of Livingston County. You must generate leads for other members. You are expected to respond to leads received promptly and treat them fairly.

*See attached bylaws for more detailed information regarding the group.